

NO CAMP:

Tuesday, July 4

Town of Cicero Youth Bureau, Parks & Recreation
8236 Brewerton Road Cicero, New York 13039 315-699-5233
WEBSITE: cicero.recdesk.com; EMAIL: parksandrec@cicerony.gov
2023 Cicero Day Camp (June 26-Aug 4)
Smith Road Elementary School (8:15 am – 3:15 pm)



Cancellations: This program will run rain or shine!

Program Time: Please adhere to program times stated above. Children may not arrive before 8:15 am and must be picked up by 3:15. Please communicate with staff if your pick-up or drop-off times differ from the times listed.

Pick up and Drop off at the Front Entrance ONLY. Parents will drop off and pick up in the "Student Drop Off" circle. Camp staff hold the right to ask for a driver's license to verify identification during pick-up.

Site Phone: Our Site Supervisor, Joseph Brisson, will receive camp-related calls at this number: **315-288-0880**. Please limit phone calls to emergencies or necessary communication only. It is important that our Site Supervisor be available to tend to staff and camper needs as much as possible throughout the camp day. The site phone can be used during pick-up/drop-off if a staff member is not available at the door. Please **do not** call the school or ring the exterior bell on the school. We do our best not to interrupt the school administrators/secretaries.

Special Needs: If your child has special needs, please contact the Camp Director, Linda Adams, at ladams@cicerony.gov prior to registration to discuss your child's needs.

Daily Attendance:

Signing In: Children that arrive late, must immediately sign in with the Site Supervisor.

Signing Out: A note is needed for early dismissal of your child(ren) on all program days. The note needs to state the time, the date, and the full name of the person picking up your child. ID will be required of all persons picking up participants.

What to Bring: Send a **bagged lunch** with a **beverage** (no glass, please) every day. Plan lunches accordingly keeping in mind that we do not have access to refrigeration. **Comfortable clothing** should be worn and sneakers are a must! Please **no sandals or flip flops**.

Backpacks are recommended to keep all belongings together. Please do not allow your child(ren) to bring toys or valuables from home. On Fridays, campers should come with a bathing suit and towel. Sunscreen is encouraged. If your child brings sunscreen, it must be FDA approved, labeled with the camper's name, and placed inside a sealed plastic bag. Labeling your child's belongings is strongly recommended. If your child is planning to purchase a **Subway Lunch** please bring the Subway form and **\$9.00** on Tuesdays. Subway Lunches are delivered on Thursdays of each week.

Electronics: Electronic devices are not allowed at camp with the exception of cell phones. Cell phones may only be used during specified periods of the day and only for contact with a parent or guardian. Please note: campers will keep cell phones in their backpacks and not on their person for most of the camp day. Lost, damaged or stolen devices are not the responsibility of Cicero Day Camp staff; our recommendation is to leave all devices at home. Our Recreation Leaders have phones in case of emergencies.

Lost & Found: Every effort will be made to return all belongings. Please make sure all items are labeled to ensure there is no confusion. Items that are not picked up by the last day of camp will be donated to charity.

Medications: If your child(ren) needs medication during the program, complete instructions, from both the doctor and parent, must be given to the Camp Director or site supervisor. All medications must be in original containers and will be stored in a locked container on-site; however, the participant must administer the medication him/herself as our staff are not permitted to administer any type of medication. Campers who require emergency medications, such as an epi-pen, are allowed to keep those medications with them with parental permission.

Refund Policy

No refunds will be given after June 16th, 2023

Late Fees All children are to be picked up by 3:15 pm. Additional fees will be charged as follows:

3:15 - 3:20 pm: Grace period

After 3:20 pm: \$1 per minute, per child. Payment arrangements should be made by calling the Cicero Youth Bureau, Parks & Recreation