

**NO CAMP:**

**Thursday, July 4**

Town of Cicero Youth Bureau, Parks & Recreation  
8236 Brewerton Road Cicero, New York 13039 315-699-5233  
WEBSITE: [cicero.recdesk.com](http://cicero.recdesk.com); EMAIL: [parksandrec@cicerony.gov](mailto:parksandrec@cicerony.gov)

**2024 Cicero Day Camp July 1-Aug 9 | 8:15-3:15**

**Extended Care July 1-Aug 9 | 3:15-5:30 PM**

**Both Programs will be held at Smith Road Elementary School**

*Cicero Day Camp is licensed by the Onondaga County Health Department. The Camp is inspected a minimum of twice yearly. Inspection reports concerning the camp are on file at: Onondaga County Health Department, Division of Environmental Health, John H. Mulroy Civic Center, 12th Floor, 421 Montgomery St, Syracuse, NY 13202, 315-435-6617*



**Cancellations:** These programs will run rain or shine!

**Program Time:** Please adhere to program times stated above. Children may not arrive before 8:15 am and must be picked up by 3:15 unless they are registered for Extended Care. Please communicate with staff if your pick-up or drop-off times differ from the times listed.

**Pick up and Drop off** at the Front Entrance ONLY. Parents will drop off and pick up in the "Student Drop Off" circle. Camp staff hold the right to ask for a driver's license to verify identification during pick-up.

**Site Phone:** Our Site Supervisor, Jordyn Maldonado, will receive camp-related calls on the site phone number. Please limit phone calls to emergencies or necessary communication only. It is important that our Site Supervisor be available to tend to staff and camper needs as much as possible throughout the camp day. The site phone can be used during pick-up/drop-off if a staff member is not available at the door. Please **do not** call the school or ring the exterior bell on the school. We do our best not to interrupt the school administrators/secretaries.

**Special Needs:** If your child has special needs or severe allergies please contact the Camp Director, Linda Adams, at [ladams@cicerony.gov](mailto:ladams@cicerony.gov) before registration to discuss your child's needs.

#### **Daily Attendance:**

**Signing In:** Children that arrive late, must immediately sign in with the Site Supervisor. Parents need to make eye contact or phone contact with a staff member before leaving the child.

**Signing Out:** A note is needed for early dismissal of your child(ren) on all program days. The note needs to state the time, the date, and the full name of the person picking up your child. ID will be required of all persons picking up participants.

**What to Bring:** Send a **bagged lunch** with a **beverage** (no glass, please) every day. Plan lunches accordingly keeping in mind that we do not have access to refrigeration. **Comfortable clothing** should be worn and sneakers are a must! Please **no sandals or flip-flops**.

**Backpacks** are recommended to keep all belongings together. Please do not allow your child(ren) to bring toys or valuables from home. On Fridays, campers should come with a bathing suit and towel. Sunscreen is encouraged. If your child brings sunscreen, it must be FDA-approved, labeled with the camper's name, and placed inside a sealed plastic bag. Labeling your child's belongings is strongly recommended. If your child is planning to purchase a **Subway Lunch** please bring the Subway form and **\$9.00** on Tuesdays. Subway Lunches are delivered on Thursdays of each week.

**Electronics:** Electronic devices are not allowed at camp except for cell phones. Cell phones may only be used during specified periods of the day and only for contact with a parent or guardian. Please note: campers will keep cell phones in their backpacks and not on their person for most of the camp day. Lost, damaged or stolen devices are not the responsibility of Cicero Day Camp staff; our recommendation is to leave all devices at home. Our Recreation Leaders have phones in case of emergencies.

**Lost & Found:** Every effort will be made to return all belongings. Please make sure all items are labeled to ensure there is no confusion. Items that are not picked up by the last day of camp will be donated to charity.

**Medications:** If your child(ren) needs medication during the program, complete instructions, from both the doctor and parent, must be given to the Camp Director or site supervisor. All medications must be in original containers and will be stored in a locked container on-site; however, the participant must administer the medication himself/herself as our staff are not permitted to administer any type of medication. Campers who require emergency medications, such as an epi-pen, are allowed to keep those medications with them with parental permission. **Medication Consent Forms** are located on our website [cicero.recdesk.com](http://cicero.recdesk.com) under the Day Camp tab

#### **Refund Policy**

No refunds will be given after June 14<sup>th</sup>, 2024. Refunds before that date will be charged a \$20 per week, per camper fee.